SIMS IAF: How to add a new Research Dean

For the most up-to-date information, please see this article in ServiceNow.

Please note "Role Administration" is only available to unit AOR's.

1. Select "Role Administration" from the IAF main menu.

2. Delete the current "Research Dean", if one exists (note that only 1 "Research Dean" record can exist)

3. From "Add User Role", select the "rd" role, select the "Unit", enter the name or PSU userid, and select "Add"

The new Research Dean will automatically be applied to all pending IAF's